

Cabinet

Monday 24 October 2016 at 7.00 pm
Board Rooms 3, 4 & 5 - Brent Civic Centre

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader of the Council
McLennan (Vice-Chair)	Deputy Leader
Farah	Lead Member for Housing
Hirani	Lead Member for Community Wellbeing
Mashari	Lead Member for Regeneration, Growth, Employment and Skills
W Mitchell Murray	Lead Member for Children and Young People
Southwood	Lead Member for Environment

For further information contact: Thomas Cattermole, Head of Executive and Member Services: 020 8937 5446; thomas.cattermole@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence.

Item	Page
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1	Declarations of interests	
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Members are invited to declare at this stage of the meeting, any relevant personal and prejudicial interests and discloseable pecuniary interests in any matter to be considered at this meeting.

2	Petitions (if any)	
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3	Minutes of the previous meeting	1 - 8
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4	Matters arising	
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Chief Executive's reports

5	Community and Wellbeing Scrutiny Committee Recommendations	9 - 14
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This report sets out the recommendations to Cabinet which the Community and Wellbeing Scrutiny Committee agreed at its meeting on 20 July 2016. Cabinet are asked to note the recommendations set out in Appendix A.

Ward Affected:
All Wards

Lead Member: Lead Member for Housing and Welfare Reform (Councillor Harbi Farah)

Contact Officer: Pascoe Sawyers, Head of Strategy and Partnerships

Tel: 020 8937 1045

pascoe.sawyers@brent.gov.uk

Resources reports

6	Budget Proposals 2017/18 – 2018/19	15 - 64
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This report sets out draft budget proposals for 2017/18 and 2018/19. Subject to the results of consultation it is envisaged that these would then form the basis of the budget to be agreed at the Full Council meeting of February 2017.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Conrad Hall, Chief Finance Officer
Tel: 020 8937 6528 conrad.hall@brent.gov.uk

Chief Executive's reports - continued

7 Sustainability and Transformation Plan

65 - 82

This report sets out the North West London STP priorities, how they align with the Brent STP priorities, the approach to delivering these and the financial implications associated with the proposals.

Ward Affected:
All Wards

Lead Member: Lead Member for Community Wellbeing (Councillor Krupesh Hirani)
Contact Officer: Peter Gadsdon, Director, Performance, Policy and Partnerships
Tel: 020 8937 1400
peter.gadsdon@brent.gov.uk

8 Annual Complaints Report 2015/2016

83 - 114

This report provides an overview of complaints received by the Council during the period April 2015 to March 2016. High level data for the past 3 years has been included where available for the purpose of comparison. Departmental/service area analysis has been provided for the 2015 – 2016 operational year (based on the current structure).

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Raj Chavda, Complaints Team
Tel: 020 8937 4240 raj.chavda@brent.gov.uk

9 Advice Small Grant Approval

115 -
122

The procurement and award of Brent's Local Advice and Guidance Service contracts were considered by Cabinet on 16 November 2015 and 8 February 2016. One of the contracts awarded to Brent Citizen's Advice Bureau was the Brent Advice Partnership contract. This contract included administration of a small advice grants programme of £242,000 per year to include recommending to Officers the award of small advice grants of up to £10,000 using delegated powers. A recommendation from Brent Advice Partnership's Advice Fund Grant's Panel has now been received to award a grant in the sum of £18,500 and as a result Cabinet approval is sought to permit such award.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor Margaret McLennan)
Contact Officer: Pascoe Sawyers, Head of Strategy and Partnerships
Tel: 020 8937 1045
pascoe.sawyers@brent.gov.uk

Regeneration and Environment Reports

10 Visitor Permit Pricing 123 - 148

This report summarises the outcome of the formal consultation on the proposed change to the structure of visitor parking permits in Brent, and the associated price increases for stays of more than two hours. The report also notifies Cabinet of the contents of an online public petition relating to this issue (see paragraph 6.11) which has received 312 signatures.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment (Councillor Eleanor Southwood)
Contact Officer: Gavin F Moore, Head of Parking and Lighting
Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk

11 The Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 149 - 154

This report seeks authority to set a higher level of charge when issuing Fixed Penalty Notices for small-scale fly-tipping. This is in accordance with new legislation which provides for a default payment level of £200- or £120 for early payment; whilst allowing the opportunity for Councils to set their own levels of charges between £150 and £400.

Ward Affected:
All Wards

Lead Member: Lead Member for Environment (Councillor Eleanor Southwood)
Contact Officer: Robert Anderton, Environment Services
Robert.Anderton@brent.gov.uk

12 School Led Building Projects at Roe Green Infant School and Our Lady of Grace Catholic Infant School – Approval to Procure Works 155 - 164

This report seeks Cabinet approval for each school to procure a works contract for its own proposed nursery extension building works. This report also seeks a delegation of Cabinet's authority to award high value works contracts to a relevant Officer in order for the schools project programmes to be maintained ready for September 2017.

Ward Affected:
Dollis Hill;
Queensbury

Lead Member: Lead Member for Regeneration,
Growth, Employment and Skills (Councillor
Roxanne Mashari)

Contact Officer: Cheryl Andani, Property and
Asset Management
Tel: 020 8937 3227 cheryl.andani@brent.gov.uk

Resources reports - continued

13 Award of a Contract for Postal Services 165 - 180

This report requests authority to award a contract as required by Contract Standing Order No 88. This report summarises the process undertaken in selecting the supplier for the contract and recommends to whom the contract should be awarded.

Ward Affected:
All Wards

Lead Member: Deputy Leader (Councillor
Margaret McLennan)
Contact Officer: Philippa Brewin, Procurement
Tel: 0208 937 1733
philippa.brewin@brent.gov.uk

14 Reference of item considered by Scrutiny Committees (if any)

15 Exclusion of Press and Public

The following item(s) is/are not for publication as it/they relate to the following category of exempt information as specified in the Local Government Act 1972 namely: Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Appendix 2, Award of a Contract for Postal Services

16 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or his representative before the meeting in accordance with Standing Order 64.

Date of the next meeting: Tuesday 15 November 2016



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.

